



TAT National Park Intern Job Description

Position Summary

Interns will work with the Parks & Reserve staff to complete interpretive goals of the Three Affiliated Tribes National Park which includes working as a member of the project team to fulfill the objectives of the Honoring Indigenous Place Names Along the Lewis and Clark National Historic Trail project.

Interns will be required to work 10-30 hours per week starting January 2026, (or when filled) and ending May 31, 2026, but shall not exceed 120 total hours over the course of the internship. Compensation for this position shall be \$20 per hour paid biweekly, no benefits.

Essential Functions & Responsibilities

The intern will work under the supervision of the project team, on tasks to meet the goals of the work plans set for various areas of the project.

Primary role of this position is to assist in data collection and planning for park interpretation as well as assist the project team with the Honoring Indigenous Place Names Along the Lewis and Clark National Historic Trail: This might include, but is not limited to:

- Collecting & reviewing pertinent published ethnographic materials
- Develop a standardized matrix to grade information from data collected
- Assisting in the collection and preservation of oral histories and interviews
- Assisting in the planning and facilitation of knowledge keeper group sessions
- Assist Project Leader to input data into ArcGIS
- Other tasks that help support these projects

Skills

Excellent communication skills, both written and oral and have good organizational skills. Proficiency in the use of Microsoft Excel. Good organizational skills, excellent interpersonal skills, and the ability to work independently are crucial. Comfort taking the initiative in new settings and knowing when to ask adept questions. Willingness and comfortability to hands on learning.

Minimum education

Current NHSC student.

Working conditions

Frequently moves library materials weighing up to and over 30 pounds. Frequently works in an environment in which exposure to materials containing dust and mold is possible. Role will include occasional hiking in Tribal Park which may include up to 4 miles of easy-moderate terrain. Must have your own vehicle as travel may be needed.