



Appendix 6 – New Student Organization Application



Tribally educated; globally prepared.

NHSC New Student Organization Registration Application

Starting a New Student Organization

NHSC encourages the development and maintenance of student clubs and organizations. Students are encouraged to participate in at least one extra-curricular activity on campus.

New Student Organization application requirements:

- At least 8-10 current students who are interested in chartering your organization.
- Two faculty members OR one faculty and one staff member willing to serve as your advisors.
- Submit an application that includes the purpose of your new student organization.
- Submit a constitution and bylaws that are consistent with college policies and procedures set forth by the Business Office, Student Services, and Student Senate.
- Submit objectives and goals of the proposed student organization.
- Submit a plan for electing officers.
- If fund raising will be part of the organization at any time, officers must be elected and accountability for the moneys earned and spent must go through the organization's treasurer and our NHSC Business. The NHSC Business Office will create a line item for monies received and monies spent, once they have received the proper document from the organization's advisor(s).

Please fill out the form below to apply for a new recognized student organization.

Today's Date _____ Day/Date Student Organization Plans to begin meeting _____

Name of New Student Organization _____

Day/Time/Place/Room where the Student Organization plans to meet _____

What is the mission and purpose of the organization?

What activities will the organization sponsor or participate in? _____

Other information? Student Contact:

First Advisor's Name _____

Second Advisor's Name _____

Please return your completed form to the Marketing/Recruitment/Events Planner/Student Organizations Liaison.

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NHS College is an equal opportunity provider and employer.