



Nueta Hidatsa Sahnish College

Position Description

POSITION: Women's Head Basketball Coach **CLASSIFICATION:** Temporary
DEPARTMENT: Athletics Dept. **FLSA STATUS:** Exempt
ACCOUNTABLE To: Athletic Director **PAY RANGE:** DOQ
LOCATION: New Town, ND Campus

Nueta Hidatsa Sahnish College ("NHSC") is committed to a unique educational community founded in culture and spirituality that nurtures holistic student success.

POSITION SUMMARY

The Head Coach for Women's Basketball is responsible for working with the Assistant Coach in coaching the Women's basketball program, recruiting student athletes, assisting in coordinating practices, travel, as well as promoting events and activities.

ESSENTIAL JOB FUNCTIONS & RESPONSIBILITIES:

- The Head Coach is responsible for coordinating all aspects of the Women's Basketball Program relative to the sport including but not limited to purchasing equipment, travel gear, inventory of uniforms, basketballs, etc., budgeting, maintaining letters of intent and other NIAC Conference filings, updating of stats on the NIAC web site, media relations and reporting, and any other duties involving men's basketball with the support of the Athletic Director.
- Conduct all practice sessions and coach scheduled games.
- Responsible for coordinating all fundraising activities for the Women's Basketball Program.
- Must submit updated player and team stats to NIAC Conference Websites throughout the basketball season.
- Monitor weekly student-athletes' academic progress and coordinate mandatory study tables with the Women's Assistant Coach.
- Responsible for active recruitment of student-athletes for Women's Basketball.
- The Head Coach is under the direct supervision of the Athletic Director regarding all coaching duties.
- Must comply with the policies and procedures set forth by NHSC and the NIAC Conference.

- Must be able to maintain discipline of student athletes.
- Will supervise assistant coaches and assign respective duties, and responsibilities.
- Transports athletes to and from the scheduled away games as needed.
- Other duties as assigned.

MINIMUM QUALIFICATIONS:

Must have a working knowledge of Women's Basketball and have previous coaching experience and/or collegiate playing experience. Must have experience in prevention and care of athletic injuries. Bachelor's Degree preferred, but not required. A valid commercial driver's license. Copy will need to be submitted upon application.

WORK ENVIRONMENT:

Work is primarily performed on a basketball court, classroom or office setting under general supervision and with appropriate climate controls. Travel, early morning, evening, and weekend work is required.

Applications are available on-line at www.nhsc.edu

Please forward completed NHSC application, curriculum vitae, and three (3) references to:

Sidney Prospere
Human Resources Director
Nueta Hidatsa Sahnish College
301 College Dr.
New Town, ND 58763
sprosp@nhsc.edu

Nueta Hidatsa Sahnish College is a member of the AIHEC, and an Equal Opportunity Employer