 Office of the Registrar

Nueta Hidatsa Sahnish College PO Box 490/301 College Drive New Town, ND 58763

Phone: 701-627-8047

Fax: 701.627.4790 jmcleo@nhsc.edu

 GRADUATION APPLICATION

The following application must be completed and returned with the Student Survey by date listed on academic calendar

Prepare a different application for each degree/major combination. Please print information requested:

Student Name: Student ID: Advisor Name:

Students Email: Phone #:

Students Address for Diploma:

Order in which name should appear on the Degree:

Term Degree Completed:

Year: Fall Spring Summer Date: Major:

Enrolled at NHSC in last term: Yes or No

□ 2.0 Cum □Residency Met (16, 24, 32 hrs.) □ 2.0 Jr/Sr. Sem. □BA/BS passed 32 crs. Upper division

 **Diploma Certificate AA AS Bachelors Science Bachelor of Art**

**Program Area:**

**Catalog Year: (degree plan should match)**

**Advisor: Include completed degree plan, appropriate transcripts with courses highlighted or marked and other documentation (e.g., course substitutions.). List the coursed that must be completed along with completion semester/year. Also indicate these classes as IP or WIP, semester/year. Note transfer courses with the name of the college. Courses below a C will not be transferred, and the Registrar must receive an Official Transcript from the College to accept the transfer. Highlight transfer courses using a copy of Official Transcript.**

**Student: Get all signatures and return application, attachments, and survey to Registrars by the deadline posted on the Academic Calendar. All holds must be removed before graduation. This application will be returned to the advisor if incomplete or not legible.**

Approved: Yes or No Date: Approved Yes or No Date:

(Advisor) (V.P. of Academics)

Financial Obligations:

All applicants must confirm with Student Finance that they have no fees or balances by the end of their academic term to ensure they will be included in the final graduation list. Initial below if cleared:

 Business Office/Student Accounts

 Library

 Technology

 Housing

Note: ALL grades must be submitted on or before the conferral date or the degree will not be posted.

By signing below, I confirm that I have read the above information, and I request to have my degree confirmed:

Signature Date:

**\*\*ORIGINAL DOCUMENT MUST BE SENT TO THE REGISTRAR’S OFFICE\*\***

Registrar’s Use Only

**Revised 7.16.18 JM**

Date of Requirements met/documents submitted: Signature: