



Nueta Hidatsa Sahnish College
 Office of Financial Aid
 301 College Drive
 Po Box 490
 New Town, ND 58763

Tel.: 701.627.8015
 Fax: 701.627.2781
 www.nhsc.edu

2018 - 2019 VERIFICATION

V1 V4 V5

INSTRUCTIONS: You were selected for one of the above marked verification; therefore, ONLY complete sections with the following mark

PLEASE READ: Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review by the Department of Education in a process called verification. Before awarding any Federal Student Aid, we may ask you to confirm and/or document any of the information you reported on your FAFSA. To verify that you provided correct information the Office of Financial Aid & Scholarships will compare your FAFSA-ISIR with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the documents to the financial aid office. We may ask for additional information. If you have questions or need clarification about verification, contact your financial aid administrator as soon as possible to avoid any further delay on processing.

SECTION 1: STUDENT INFORMATION	V1, V4, V5 <input type="checkbox"/>
---------------------------------------	--

Student's Last Name	Student's First Name	M.I.	Student's ID
Address Street/PO Box			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

SECTION 2: FAMILY INFORMATION	V1, V5 <input type="checkbox"/>
--------------------------------------	--

List below all people in the household; include the name of the college for any household member who will be enrolled at least half-time in a degree, diploma, or certificate program at a postsecondary educational institution between July 1, 2018 and June 30, 2019. *If more space is needed, attach a separate page with your name and ID number at the top.*

- DEPENDENT:** List the people in the parent(s) household. Include:
 - Yourself and your parent(s) (including stepparent) even if you don't live with the parent(s), and
 - Your parents' other children if your parent(s) will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-19. Include children who meet either of these standards, even if they do not live with your parents.
 - Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.
- INDEPENDENT:** List the people in your household. Include:
 - Yourself and your spouse, if married
 - Your children, if you will provide more than half of their support from July 1, 2018 through June 30, 2019, or if the child would be required to provide your information if they were completing a FAFSA for 2018-2019. Include children who meet either of these standards, even if they do not live with you.
 - Other people if they now live with you, and you or your spouse provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Name	Age	Relationship to you	College	Will be Enrolled at Least Half Time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		Self	NHSC	<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 3: INCOME VERIFICATION	V1, V5 <input type="checkbox"/>
---------------------------------------	--

A. TAX RETURN FILERS – Important Note: If the student (or parent, if dependent) filed, or will file, an amended 2016 IRS Tax return, you must contact your financial aid administrator before completing this section.

Instructions: Complete this section if you, the student, (or parent if dependent), filed or will file a 2016 income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool that is part of the FAFSA on the Web. If you have not already used the tool, go to FAFSA.ed.gov, to log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2016 IRS income tax information into your FAFSA. It takes up to two week for the IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.*

Since you have been selected for verification, you are required to submit your 2016 IRS Tax Transcript/s to our NHSC Financial Aid Office.

Check the appropriate boxes that apply:

DEPENDENT: (Check one of the following):

- The student's parent(s) have used the IRS Data Retrieval Tool on *FAFSA on the Web* to transfer 2016 IRS income tax information into the student's FAFSA.
- The student's parent(s) have not yet used the IRS Data Retrieval Tool on *FAFSA on the Web*, but will use the tool to transfer 2016 IRS income tax return information into the student's FAFSA once the 2016 IRS Income Tax Return has been filed.
- The student's parent(s) are unable or chooses not to use the IRS Data Retrieval Tool, and the parent(s) will provide the school a copy of the 2016 IRS Tax Return Transcript(s). **If the parents are married, and filed separate 2016 tax returns, you must submit tax return transcripts for each parent.**

INDEPENDENT: (Check one of the following):

- I, the student, have used the IRS Data Retrieval Tool on *FAFSA on the Web* to transfer 2016 IRS income tax information into the student's FAFSA.
- I, the student, have not yet used the IRS Data Retrieval Tool on *FAFSA on the Web*, but will use the tool to transfer 2016 IRS income tax return information into the student's FAFSA once the 2016 IRS income tax return has been filed.
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool, and instead will provide the school a 2016 IRS Tax Return Transcript(s). **If you are married and you and your spouse filed separate 2016 tax returns, you must submit tax return transcripts for both you and your spouse.**

Check here if a **2016 IRS Tax Return Transcript(s)** is attached to this worksheet.

Check here if a **2016 IRS Tax Return Transcript(s)** will be submitted to your school later.

To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Get Transcript for My Tax Records" link, or call 1-800-908-9946. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used on the 2016 IRS income tax return). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

TAX RETURN NONFILERS – Complete this section if the student (and spouse, if married), or parent(s) (if you are a dependent) will not file and is not required to file a 2016 income tax return with the IRS.

Check the appropriate box that applies:

- The student (and spouse, if married) or parent(s) were not employed and had no income from work in 2016.
- The student (and/or spouse, if married) or parent(s) were employed in 2016 and has listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is provided. (Attach copies of all 2016 W-2 forms issued to you (and spouse, if married) or parent(s) by employers). List every employer even if the employer did not issue an IRS W-2 form. *If more space is needed, attach a separate page with your name and student ID number at the top.*

Employer's Name	Annual Amount Earned in 2016	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2000.00 (Example)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (example)
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: We may require you to provide documentation from the IRS that indicates a 2016 IRS income tax return was not filed with the IRS.

Student's Name: _____

Student ID: _____

SECTION 4: HIGH SCHOOL COMPLETION STATUS	V4, V5 <input type="checkbox"/>
---	--

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2018-2019: (Check one of the following):

- A copy of the student's high school diploma graduation or GED with completion date.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the 'secondary school leaving certificate' or similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student in a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary education in a homeschool setting.

Note: If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

SECTION 5: Additional Information	V4, V5 <input type="checkbox"/>
--	--

Additional Information: So that we can fully understand the student's family's financial situation, please provide below information amount any other resources, benefits, and other amounts received by the student and any members of the student's household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veteran's education benefits, military housing, SNAP, TANF, etc. *If more space is need, attach a separate page with the student's name and ID number at the top.*

Name of Recipient	Type of Financial Support	Annual Amount of Financial Support Received in 2016

Please provide an explanation of any support received and not listed in any of the prior selections, including non-monetary assistance:

Student's Name: _____

Student ID: _____

SECTION 8: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE	V4, V5 <input type="checkbox"/>
---	--

MUST BE SIGNED IN PERSON AT THE FINANCIAL AID OFFICE

The student must appear in person at **Nueta Hidatsa Sahnish College** to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presences of the institutional official, the Statement of Education Purpose provided below:

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose
(Print Student's Name)

and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Nueta Hidatsa Sahnish College** for 2018-2019.

(Student's Signature) _____
(Date)

SECTION 9: CERTIFICATION AND SIGNATURE	<input type="checkbox"/>
---	--------------------------

Each person signing below certifies that all of the information reported is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional. If dependent, at least one parent must sign. By signing this worksheet, the individuals signing authorize the NHSC Financial Aid Office Staff to make any changes on the student's ISIR due to inaccuracies found during the verification process for the 2018-19 academic year. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student's Signature	Date
Student's Spouse (Optional)	Date
Parent's Signature <i>(if Dependent)</i>	Date