

## Satisfactory Academic Progress

### Satisfactory Academic Progress (SAP) Policy

Satisfactory Academic Progress (SAP) is the term used to determine if a student is making acceptable progress toward a certificate or degree. All NHSC students are required to demonstrate satisfactory academic progress during their course of studies in order to be eligible for federal student aid as well as continued enrollment. At the end of each semester, student grades will be reviewed to determine credits attempted and earned. In addition, grades will be reviewed to determine the student's failure to meet Satisfactory Academic Progress standards (for all terms enrolled, not just those terms that aid was received) that may result in loss of federal student aid eligibility. Federal/ State Regulations require students to achieve a minimum level of Satisfactory Academic Progress. NHSC adheres to this policy and the following is an overview of the policy:

- Each semester the student must have a minimum term GPA of a 2.0 and maintain an overall minimum career GPA of a 2.0 (C Average).
- Each semester the student must have a term completion rate of 67% and maintain an overall career completion rate of 67%. This is calculated by taking the number of credits the student has Page | 9 attempted divided by the number of credits the student has earned for both term and career.

The Department of Education mandates that a student has a maximum timeframe for him or her to complete their education program. Therefore, this policy adheres to the Maximum Time Frame requirement where a student is not to exceed 150% of the hours required for completion of their degree or educational program of study. A student is not eligible for Federal Aid once they exceed 150%. Information may be subject to change without notice due to changes in federal, state and/or institutional rules and regulations.

\*\*\*Sec 484 (a)(2) - In order to receive Title IV (TIV) aid the student must be maintaining Satisfactory Academic Progress (SAP) in the program of study. Satisfactory Academic Progress

(SAP) worksheets are available in the Financial Aid Office in the Nueta Hallway at NHSC.

### SAP Levels

#### Financial Aid Warning

Any student who fails to meet and maintain the term and career GPA minimum of a 2.0 and/or meet the term and career completion rate (pace rate) standard which is 67% is automatically placed on financial aid warning. The student will be notified and still continue to receive federal student aid for one semester/payment period.

#### Financial Aid Suspension

Any student that does not meet the minimum requirements for SAP at the end of the financial aid warning semester will be placed on financial aid suspension. Under financial aid suspension, a student has the right to appeal and can submit a completed SAP appeal form along with supporting

documentation to the Financial Aid office by the last day to add/drop a class going into the next semester. The appeal will be reviewed by the appeal committee and the student will be notified within 2 business days the committee's decision. If the appeal is approved, the student's federal student aid will be reinstated for the semester. If the appeal is denied, the student will not be eligible to receive any federal student aid including VA benefits and institutional aid that semester and will have to find other means to cover the cost of his or her education. After a semester has passed without federal student aid and the student has met the SAP standards, he or she needs to complete a SAP appeal in order to reinstate their federal student aid. Upon approval of the appeal by the SAP appeal committee, the student will continue to be placed on Financial Aid Warning.

### SAP Appeal

Under financial aid suspension a student has the right to appeal and can submit a completed SAP appeal form along with supporting documentation to the Financial Aid office by the last day to add/drop a class going into the next semester. The appeal will be reviewed by the appeal committee and the student will be notified within 2 business days the committee's decision. If the appeal is approved, the student's federal student aid will be reinstated for the semester. If the appeal is denied, the student will not be eligible to receive any federal student aid including VA benefits and institutional aid that semester and Page | 10 will have to find other means to cover the cost of his or her education. After a semester has passed without federal student aid and the student has met the SAP standards, he or she needs to complete a SAP appeal in order to reinstate their federal student aid. Upon approval of the appeal by the SAP appeal committee, the student will continue to be placed on Financial Aid Warning.

### Example

<b>SAP Semester</b>	<b>Attempted</b>	<b>Completed</b>	<b>Calculation</b>	<b>SAP Status</b>
1	12	6	50% = 6/12	W
2	12	12	100% = 12/12	M
Cum.	24	18	75% = 18/24	M

W - Warning, M - Meets, Cum. – Cumulative

### Attempted Credits

NHSC will apply toward the maximum number of credits specified above. Successfully completed credits earn grades of A, B, C, D or S. Grades of fail (F), Unsatisfactory (U), Incomplete (I), Course Repeats (R#), and Withdrawn (W ) count as credits attempted but not completed, and will be applied toward both the maximum number of credits and GPA. All attempted credits are determined in the calculation.

### Students & Military Service

A student not on active military service at the beginning of an academic term and who is called or ordered to active military service for fourteen executive days or longer during the term shall have the right, at the student's option:

To withdraw from any or all classes in which the student is enrolled, even if after the established deadline for withdrawal, and be entitled, subject to applicable laws or regulations governing federal, state or tribal financial aid programs, to a refund of tuition and fees. The student shall not receive credit or a grade for classes from which the student withdraws. A student in good standing at the time of exercising this right shall have the right to be re- admitted and re-enroll, without penalty or redetermination of admission eligibility, within one year following release from active military service.

At this time, Nueta Hidatsa Sahnish College does not offer Federal Work Study.