Nueta Hidatsa Sahnish College Tuition Assistance

To further develop staff skills, NHSC encourages staff members, including Faculty, to continue their education by enrolling in college courses. NHSC Departments may provide tuition assistance [but not for fees or books], if Department funds are available, under the following conditions:

1. The staff member has completed a FAFSA application and is not eligible for a scholarship and/or Pell Grant (Bachelor's Degree or higher); or if eligible for a Pell Grant, the assistance is limited to the portion of tuition not covered by the Pell Grant.

2. The staff member has been a regular, full-time employee for at least nine (9) months.

3. In the opinion of Department Administrator, the courses selected are directly related to the staff member's job duties and responsibilities, and/or the Mission of NHSC, or are intended to help the staff member obtain his or her degree.

4. The staff member has obtained prior approval from his or her supervisor and the President, who retain sole discretion to approve the enrollment.

5. The staff member completes an undergraduate-level course with a final grade of "C" or better. A final grade of "B" or better is required for a graduate-level course.

6. The staff member remains employed at NHSC for a full year after completion of the course. If the staff member voluntarily resigns, or his or her employment is terminated for poor job performance or misconduct during the 12 month period, he or she may be required to repay 100% of the tuition assistance, or a pro-rated share. That sum may be deducted from the staff member's final paycheck.

 A staff member may attend classes during the workday with written approval of his or her supervisor and the President (see Section 4.16, Educational Leave). However, the staff member should use his or her best efforts to schedule classes that do not conflict with the work schedule.

NHSC offers a variety of tuition assistance to guarantee any person that wants to attend classes will have the means to do so.