

## **INTERNSHIP APPLICATION**

Internship Coordinator:
Amber Warman
Mailing Address:
FNWA (Internship Coordinator)
Po. Box 107
Devils Lake ND 58301
701-350-8099
fnwaovc18@gmail.com

Please PRINT							
				Date			
Last Name	First	Middle	Phon	e Number			
Current Address (Str	-	When Be Ro	Other Phone #s Where You May Be Reached				
Have you ever been of honestly. A yes answ offense will be considered	convicted of a felor ver does not autom	ny/misdemeanor/ atically mean you	gross mis u won't b	sdemeanor e eligible.	r? (Please answer The relevance of th		
If yes, what was the o	offense? ction?			MM/DI	D/YEAR		
<b>OPTIONAL:</b> Social Soci	ecurity Number: _ member of a Tribe	? YesN	Vo	Male —	Female		
If yes, what tribe?							
What college are you	enrolled in?						
What is your course	of study?						
How many credits do	you have?						
What is your current	GPA?						
When do you expect	to graduate?						

How did you learn of this Internship?
What internship location are you most interested in? Are you available at least 5 hours per week? Do have reliable transportation? Can you start September 3 <sup>rd</sup> 2018?
Can you start september 3 2010:
Are you planning a career in victim services? YesNo
What kind of training are you looking to receive from this opportunity?
What experience do you have with victims? Please explain
How comfortable are you working with a tribal victim program:
Very Comfortable I don't knowNot comfortable Uncomfortable
What are your employment goals for the future?
How would being placed as a student intern at a tribal service program help you achieve your personal and educational goals?
What type of help would you need from FNWA to be able to be placed as a student intern in a tribal victim services program?
Employment History
Are you presently employed? May we contact your employer?
Employer's Name and Address
Telephone Number Supervisor's Name
Dates Employed: To Basic Salary/Wage: ending
Reason For Leaving:

Position Title:	Nature of Duties:						
Previous Employment							
Employer's Name and Address Position							
Telephone Number	Super	visor's Name					
Dates Employed:mo/yr	To	_ Basic Salary/Wage	:starting	ending			
Reason For Leaving:							
Position Title:	Nature of Duties:						
	ontained in this a gation of all state	ments contained here	in. I fully und	derstand that			
Please read carefully before I certify that all matters co	ontained in this a						
as an Intern. I also unders ALLIANCE conveys no c FNWA.	tand that an inte	rnship with the FIRS?	NATION'S	WOMENS			
Pursuant to North Dakota Criminal Investigation to Women's Alliance, provide pertaining to convictions of background check and cree	release a copy of led; however, the or to cases pendi	my criminal history in the Bureau may relong against me that are	record to the lease only that	First Nations information			
G'a mateura							
Signature		Dat	e				

FNWA is an Equal Opportunity Employer

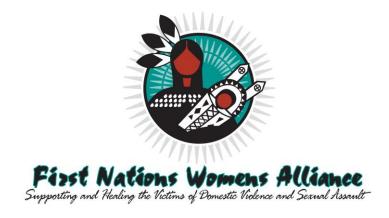
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Please write a minimum essay of one paragraph and maximum of one page explaining:

### "Why do I want to be a victim's specialist?"

If you would like to attach a typed essay you may. If you choose to write it on this paper it must be clear and easy to read, or it will not be considered as complete.

# **CHECKLIST FOR FNWA INTERNSHIP**



Completed application
Transcripts
Essay
Recommendation Letter
Conformation email from the Internship
Coordinator confirming all your documents where
received with-in one week of submitting your
application. Any questions contact 701-350-8099

Mail Completed Application to:

**FNWA** 

**Attention: Internship Coordinator** 

Po. Box 107

Devil's Lake ND 58301

# **Victim Specialist Internship Requirements**

The purpose of the First Nations Women's Alliance (FNWA) Victim Specialist Internship Program is to recruit eligible students who represent the underserved populations from the five tribal nations of North Dakota. Students will be placed with agencies that provide victim services to these remote locations. Our focus is on creating career opportunities and increasing sensitivity and awareness of the cultural and environmental issues that surround our reservation, while providing education on victims' needs and rights. This intern experience, coupled with an increased awareness in diverse populations benefits the you the student, the community, and prospective employers.

#### **ELIGIBILITY REQUIREMENTS:**

- Must have an interest in working with victim
- Overall Grade Point Average of 2.5 is required interns will need to submit college, high school or GED transcripts to validate GPA
- One recommendation letter from an employer, high school teacher, college advisor or career counselor will be required.
- Must submit a completed application along with a one-page essay answering "Why do I want to be a victim specialist?"
- Complete online registration on the OVC web page listed below. Please print a copy of your registration to submit with your application: https://www.ovcttac.gov/views/TrainingMaterials/dspOnline\_VATOnline.cfm
- Must commit to 5-10 hours per week for the internship
- Must commit to 2 semesters 1 college year to the internship program
- Must be enrolled at one of the following colleges: Sitting Bull College, United Tribes
  Technical College, Nueta Hidatsa Sahnish College, Candeska Cikina Community College,
  Turtle Mountain Community College
- Must maintain a high standard of confidentiality and respect for others.

#### **PROGRAM REQUIREMENTS:**

Daily Journal: All interns are required to maintain a journal of daily activities. This journal will provide insight for assessment and evaluation.

Travel: Some travel maybe required for conferences and training.

Victims Specialist Training Checklist: All interns will receive a checklist that includes trainings, workshops, OVC webinar training, books, movies and articles. Some of these items will be optional and others are required to complete your internship.

Attendance: Interns are expected to hold to the hours stated on their internship employment packet

Final Project: The intern, project coordinator, and collaborative team will decide what is to be included within this project. This project will likely involve community out reach or a PowerPoint presentation to your class.

Exit Survey: All interns will complete an exit survey on their overall experience.