ARTICLE I – General Powers

SECTION 1. - GENERAL POWERS

The executive power of the Student Senate shall be vested in the Executive Council of the Student Senate. The Student Senate shall have the following powers:

1. The Dean of Students shall act as a Supervisor to the Student Senate Advisors and Dean of Students.

2. The College Administration reserves the right to approve or disapprove regulations adopted by the Student Senate.

3. The Student Senate shall have the power to approve or disapprove the President's appointments to or removals from the standing committees by a two-thirds (2/3) majority vote.

*** Add Powers ***

ARTICLE II – EXECUTIVE COUNCIL

SECTION 1. - Number of Executive Council Members

The Student Senate is the official representative of the student body at Fort Berthold Community College. It shall consist of nine (9) members from the student body.

SECTION 2. - Composition

The nine (9) members of the Executive Council shall be student enrolled at Fort Berthold Community College.

Officers:
• President
• Vice-President
• Secretary
• Treasurer
Members:
• Five (5) Student Representatives

SECTION 3. - ELECTION OF EXECUTIVE COUNCIL

An election is held for the positions of President, Vice-President, Secretary, Treasurer and Student Representatives during the Fall Semester each academic year.

SECTION 4. - PROCEDURES FOR ELECTION SHALL BE:

1. A special election committee will be set up by the Advisors to hand the election procedure as outlined below.

2. All Student Senate positions will be run on a campaign basis. He/She shall make written notification to the Student Advisor of their Candidacy.

3. All candidates except for first year students must maintain the appropriate grade point averages (see College Catalog – Pages 23 & 24).

4. Ballots will be prepared listing the candidates for President, Vice-President, Secretary, Treasurer and Student Representatives. Voting will take place at the Academic Center on the Fort Berthold Community campus or the Mentor Offices in the communities for a two (2) day period.

5. Students will be instructed to vote for one (1) President, one (1) Vice-President, one (1) Secretary, one (1) Treasurer, and one (1) Student Representative.

6. Each Student will be allowed to vote only once.

7. Candidates receiving the most votes in their respective candidacy will be declared the winners.

SECTION 5. - CRITERIA FOR EXECUTIVE COUCIL

Any student currently enrolled in at least six (6) semester hours will be eligible to run for election.

SECTION 6. - TERMS

Term of office shall be for one (1) academic year.
SECTION 7. - VACANCIES

In the event a member of the Executive Council must resign his/her position during their term of office, that position will be filled by a special election.

Exception: In filling the President’s position it will be filled by the Vice-President. The vacated position of Vice-President will be filled by a special election.

SECTION 8. - REMOVAL

Any of the Executive Council of the Student Senate may be removed from office in the event they fail to uphold the principles of the organization. Removal from office will be enacted in the following manner:

1. Impeachment - Any member of the Student Senate may be impeached two-thirds (2/3) majority vote of the voting students of the Student Senate voting by secret ballot at a Special Meeting.

   In order to approach the Student Senate on the matter of impeachment of one of its members, an individual must possess a petition bearing signatures of at least ten per cent (10%) of the student body. Charges must be in writing and signed.

2. Resignation - Any officer may resign through submission of a formal Letter of resignation.

3. Expulsion from office - Office – Three (3) consecutive unexcused absences from a duly called meeting will constitute reason for expulsion from office.

4. Withdrawal from College - Any Executive Council Member who withdraws from school automatically withdraws from the Executive council.
SECTION 9. - MEETINGS

The Student Senate will meet monthly at a time and place designated by the Executive Council.

1. Order for Meeting:
   a. The Student Senate shall operate meetings by Robert Rules of Order.

2. Regular Meetings:

   The Student Senate shall hold regular meetings every month during the school year.
   a. Notice of meetings will be posted by the Secretary
   b. Notice will be posted two (2) days prior to meeting date
   c. Secretary will notify students in the communities by telephone or fax.

3. Special Meetings:
   a. Special meetings may be called as deemed necessary by the Student Senate President, College President, Academic Dean or Dean of Students.

SECTION 10: - QUORUM

Prior to conducting official business at a designated meeting at least three (3) members of the Executive Council must be present.
SECTION 11: - MEETING AGENDA

The agenda for the Student Senate meeting shall be developed by the Executive Council prior to the meeting. The format for the agenda will be as follows:

1. Call Meeting to order
2. Quorum Establishment
3. Approval of Agenda
4. Reading of Minutes
5. Treasurer’s Report
6. Standing Committee Report
7. Committee Report
8. Old Business
9. New Business
10. Announcements

ARTICLE III

SECTION 1: - Designation

The Executive Council of the Student Senate shall consist of the President, Vice-President, Secretary, Treasurer and Five (5) Student Representatives.

No more than (1) office may be held by the same person.

No Executive Council may serve on any other Fort Berthold Community College Club/Organization as an officer

SECTION 2: - DUTIES AND AUTHORITY

The elected Executive Council of the Student Senate shall assume the respective duties and possessed of the respective authority as follows:

A. PRESIDENT:

1. The President shall be the presiding officer at all meetings of the Student Senate.

2. The President shall have the authority to create standing and ad hoc/special committees and to appoint members thereof, as the Student Senate may determine necessary and appropriate.
3. Represent the Student Senate at functions where an official student representative is deemed advisable.

4. Ensures the agenda is prepared for meetings

5. Serves as and ex-officio member on all standing committees.

6. Appoints chairperson of the Finance Committee.

7. Serves as chairperson of the Finance Committee.

8. Does not vote on any issues, unless there is a tie vote.

B. VICE-PRESIDENT:

1. The Vice-President shall assume the duties of the President in those instances wherein the President is not present to act, is unable to act, or refuses to act.

2. The Vice-President shall assist the President in the execution of his/her duties.

3. The Vice-President shall succeed to the office of the President of Student if the President resigns his/her position or is removed.

C. SECRETARY:

1. The Secretary shall serve as the executive secretary of the organization.

2. The Secretary shall compile and maintain all documents and other written materials arising out of the operation of the Student Senate.

3. The Secretary, in conjunction with the President, shall be responsible for all written correspondence as may be necessary for the operation of the Student Senate.
4. The Secretary shall keep accurate records/minutes of the Student Senate Meetings. File minutes of each Student Senate Meeting and make available to all Students, college President, and Dean of Students.

5. Responsible for disseminating all Student Senate information to student body.

D. TREASURER:

1. The Treasurer, along with the College’s Student Accounts Payable Clerk, shall be responsible and shall have general charge of all financial matters pertaining to the operation of the Student Senate.

2. The Treasurer, along with the Student Accounts Payable Clerk, shall provide a Financial Report at each monthly meeting.

E. STUDENT/PUBLIC RELATIONS REPRESENTATIVE:

1. Attend Student Senate Meetings.

2. Provide input from the Student body.

3. Shall be the representative in their respective area in behalf of the Student Senate.

4. Shall be in the link of communication between their respective area and the Executive Officers of the Student Senate.

5. Shall carry out the duties in their areas as delegated by the president.
10. Incompletes

The Incomplete (I) grade may be granted when students are unable to complete course requirements for reasons beyond their control or by circumstances created by the college. A contact, complete with requirements, between the student and the instructor, must be submitted to the Registrar. The instructor and the Registrar’s Office will retain a copy of the contact requirements. A ‘Default’ letter grade, which indicates the student's final grade if no additional work is submitted, is indicated on the Contract. The student must fulfill the course requirements by the end of the sixth week of the next academic semester in order to receive a grade other than the Default. Instructors MUST submit a Change-of-Grade Form to the Registrar by the end of the Incomplete Contract period to award the student a grade other than the Default.

11. Satisfactory Academic Progress (SAP)

FBCC has set the following standards for maintaining Satisfactory Academic Progress:

A student pursuing an Associate Degree is required to complete a minimum of sixty-four (64) semester hours, and is considered to be making satisfactory academic progress if their semester GPA meets the following minimum standards.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Semester GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>1.50</td>
</tr>
<tr>
<td>Second</td>
<td>1.75</td>
</tr>
<tr>
<td>Third and following</td>
<td>2.00</td>
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</tbody>
</table>

Vocational Students are considered to be making satisfactory academic progress if their semester and cumulative GPA meet the following minimum standards.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Semester GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>2.00</td>
</tr>
<tr>
<td>Second</td>
<td>2.00</td>
</tr>
</tbody>
</table>

All Students must have a 2.00 cumulative GPA to graduate.

12. Academic Probation and Suspension

Academic Probation or Suspension occur under the following conditions:

a) Academic Probation

Academic Probation occurs when a student’s GPA does not meet the SAP criteria previously listed. Such students will remain on Continued Academic Probation at the end of the next semester if their semester or cumulative GPA falls below the minimum standards.

b) Reinstatement

Students must achieve the minimum standards for both the semester and cumulative GPA in order to be removed from academic probation status.